



**Washington State  
Department of Transportation**

**ACEC**

American Council of Engineering Companies  
*of Washington*

# Business Administration Subcommittee (BAS) Report

Ahmer Nizam, Technical Services & Business Manager  
Santosh Kuruvilla, Exeltech Consulting, Inc.

**June 14, 2016**

# Overview

- Subcommittee Overview
- Accomplishments
- BAS Next Steps

# Subcommittee Objective

- *Forum to discuss business administration issues and communicate new information*
- *Respect independence the Department requires with member firms*
- *Help maintain open lines of communication between member firms and the Department*

# Accomplishments

- *Guidance Based on Surveys and Ongoing Collaboration*
  - ✓ *FAQ's*
  - ✓ *Interpretive Guidance Documents*
- *Advise on WSDOT Business Initiatives for Rate Approvals*
  - ✓ *Safe Harbor Program*
  - ✓ *Training*
  - ✓ *Outreach*

# Next Steps for the BAS

- *Continue providing guidance as updates occur*
- *New discussion topics – DBE Goals, 2012 Wage Rate Freeze, Other?*
- *Gather additional input from ACEC and other stakeholders – Survey request coming this Fall*
- *Provide periodic updates to the WSDOT/ACEC Executive Committee*



# Subcommittee Membership

## WSDOT Members

*Co-Chair: Ahmer Nizam*

*Steve McKerney*

*Jeri Sivertson*

*Erik Jonson*

*Schatzie Harvey*

*TBD*

## ACEC Members

*Co-Chair: Santosh Kuruvilla, Exeltech Consulting, Inc.*

*Laura Skillings, Skillings Connolly, Inc.*

*David James, Clark Nuber*

*Crystal Donner, Perteet*

*TBD*

***Note: Recruiting Additional Members for New Topic Areas***

# Contact Info

- *Ahmer Nizam, Technical Services & Business Manager*  
360-705-7271  
[nizama@wsdot.wa.gov](mailto:nizama@wsdot.wa.gov)
- *Santosh Kuruvilla, Exeltech Consulting, Inc.*  
(206) 713-1241  
[santosh@xltech.com](mailto:santosh@xltech.com)